

Overview and Scrutiny Management Board Agenda



Date: Thursday, 30 January 2020

Time: 5.00 pm

Venue: The Council Chamber - City Hall, College Green, Bristol, BS1 5TR

Distribution:

Councillors: Geoff Gollop, Stephen Clarke, Claire Hiscott, Paula O'Rourke, Celia Phipps, Jo Sergeant, Anthony Negus, Jeff Lovell, Lucy Whittle, Mark Brain and Brenda Massey

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Date: Wednesday, 22 January 2020



Agenda

1. Welcome, Introductions and Safety Information

(Pages 4 - 5)

2. Apologies for absence

3. Declarations of Interest

To note any declarations of interest from the Councillors. They are asked to indicate the relevant agenda item, the nature of the interest and in particular whether it is a **disclosable pecuniary interest**.

Any declarations of interest made at the meeting which is not on the register of interests should be notified to the Monitoring Officer for inclusion.

4. Minutes of the previous meeting on 18th December 19

To follow

5. Chair's Business

To note any announcements from the Chair

6. Public Forum

Up to 30 minutes is allowed for this item

Any member of the public or Councillor may participate in Public Forum. The detailed arrangements for so doing are set out in the Public Information Sheet at the back of this agenda. Public Forum items should be emailed to democratic.services@bristol.gov.uk and please note that the following deadlines will apply in relation to this meeting:-

Questions - Written questions must be received 3 clear working days prior to the meeting. For this meeting, this means that your question(s) must be received in this office at the latest by 5 pm on **Friday 24th January 20.**

Petitions and Statements - Petitions and statements must be received on the working day prior to the meeting. For this meeting this means that your submission must be received in this office at the latest by 12.00 noon on **Wednesday 29th January 20.**



7. Clean Air Zone Hybrid Proposal Update

(Pages 6 - 11)

8. One City - January 2020 Update

(Pages 12 - 17)

9. Mayor's Forward Plan - Standing Item

(Pages 18 - 35)

**10. Minutes from the WECA Overview and Scrutiny Committee -
for information (standing item)**

Not available at the time of publication.

11. Work Programme

To note the work programme.

(Pages 36 - 42)



Public Information Sheet

Inspection of Papers - Local Government
(Access to Information) Act 1985

You can find papers for all our meetings on our website at www.bristol.gov.uk.

You can also inspect papers at the City Hall Reception, College Green, Bristol, BS1 5TR.

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For those with hearing impairment

You can get committee papers in other formats (e.g. large print, audio tape, braille etc) or in community languages by contacting the Democratic Services Officer. Please give as much notice as possible. We cannot guarantee re-formatting or translation of papers before the date of a particular meeting.

Committee rooms are fitted with induction loops to assist people with hearing impairment. If you require any assistance with this please speak to the Democratic Services Officer.

Public Forum

Members of the public may make a written statement ask a question or present a petition to most meetings. Your statement or question will be sent to the Committee and be available in the meeting room one hour before the meeting. Please submit it to democratic.services@bristol.gov.uk or Democratic Services Section, City Hall, College Green, Bristol BS1 5UY. The following requirements apply:

- The statement is received no later than **12.00 noon on the working day before the meeting** and is about a matter which is the responsibility of the committee concerned.
- The question is received no later than **5pm three clear working days before the meeting**.

Any statement submitted should be no longer than one side of A4 paper. If the statement is longer than this, then for reasons of cost, only the first sheet will be copied and made available at the meeting. For copyright reasons, we are unable to reproduce or publish newspaper or magazine articles that may be attached to statements.

By participating in public forum business, we will assume that you have consented to your name and the details of your submission being recorded and circulated to the committee. This information will also be made available at the meeting to which it relates and placed in the official minute book as a public record (available from Democratic Services).



We will try to remove personal information such as contact details. However, because of time constraints we cannot guarantee this, and you may therefore wish to consider if your statement contains information that you would prefer not to be in the public domain. Public Forum statements will not be posted on the council's website. Other committee papers may be placed on the council's website and information in them may be searchable on the internet.

Process during the meeting:

- Public Forum is normally one of the first items on the agenda, although statements and petitions that relate to specific items on the agenda may be taken just before the item concerned.
- There will be no debate on statements or petitions.
- The Chair will call each submission in turn. When you are invited to speak, please make sure that your presentation focuses on the key issues that you would like Members to consider. This will have the greatest impact.
- Your time allocation may have to be strictly limited if there are a lot of submissions. **This may be as short as one minute.**
- If there are a large number of submissions on one matter a representative may be requested to speak on the groups behalf.
- If you do not attend or speak at the meeting at which your public forum submission is being taken your statement will be noted by Members.

For further information about procedure rules please refer to our Constitution <https://www.bristol.gov.uk/how-council-decisions-are-made/constitution>

Webcasting/ Recording of meetings

Members of the public attending meetings or taking part in Public forum are advised that all Full Council and Cabinet meetings and some other committee meetings are now filmed for live or subsequent broadcast via the council's [webcasting pages](#). The whole of the meeting is filmed (except where there are confidential or exempt items) and the footage will be available for two years. If you ask a question or make a representation, then you are likely to be filmed and will be deemed to have given your consent to this. If you do not wish to be filmed you need to make yourself known to the webcasting staff. However, the Openness of Local Government Bodies Regulations 2014 now means that persons attending meetings may take photographs, film and audio record the proceedings and report on the meeting (Oral commentary is not permitted during the meeting as it would be disruptive). Members of the public should therefore be aware that they may be filmed by others attending and that is not within the council's control.



Overview and Scrutiny Management Board

30th January 2020



Report of: Overview and Scrutiny Management Board

Title: Clean Air Zone Hybrid Proposal Update

Ward: City Centre

Officer Presenting Report: Adam Crowther, Head of Strategic City Transport

Contact Telephone Number: 0117

Recommendation

This report provides an update on the questions and issues raised at the previous Scrutiny meeting on 30th October 19. Officers will also give a presentation providing a project update on the delivery of our proposed Hybrid Clean Air Zone scheme at the meeting (of the Overview and Scrutiny Management Board on 30th January 20). This will enable officers to ensure Members have the latest update as discussions with the Government are still ongoing.

1. Summary

Bristol City Council's Clean Air Zone Outline Business Case was presented and approved by Cabinet on the 5th November 2019 see link

<https://democracy.bristol.gov.uk/documents/s42665/BCC%20CAZ%20BC%201%20-%20Clean%20Air%20Cabinet%20Report%2028%20Oct%202019.pdf> and to Government on the 6th November. The proposal provides for an outer ring Medium CAZ C scheme and an inner ring Diesel Ban. All non-compliant vehicles, with the exception of private vehicles (such as cars), are charged for entering the outer ring 24/7, with possible charges ranging from £9, for Taxis and LGVs, to £100 for Coaches and HGVs. Only privately registered vehicles would be banned from entering the Diesel Zone between the hours of 0700-1500hrs seven days a week.

We are continuing to have ongoing dialogue with the Government. Officers from the Department for Food and Rural Affairs (DEFRA), Joint Air Quality Unit (JAQU), have indicated that we are likely to hear formally from Government regarding our Outline Business Case in late January.

2. Questions from the meeting of Oversight and Scrutiny Board meeting of 30th October 2019

Members asked a number of questions at the last Scrutiny Board meeting and Officers have provided answers and commentary below.

1. Question/comments - Access to a number of hospitals was a major concern as several were situated within the diesel car ban area. Members understood the need to improve the overall air quality in the city; however, they strongly suggested that work be undertaken to mitigate the impact on patients and visitors using the hospitals, many of whom would be located in the wider Bristol area and beyond. In particular, Members referred to St Michael's Hospital, which provided a number of maternity services, including those for pregnant mothers and premature babies, who may experience extended stays.

Answer – Officers are currently carrying out an exercise to map existing bus services, including the Hospital Bus service and similar within the City Centre with a view to bringing forward proposals as to how these might be improved. The specific purpose of this piece of work is to improve this access but to also include funding for any such service with our Full Business Case submission. Officers are also meeting with the hospital trust to examine potential exemptions for specific, necessary cases.

2. Question/comments - Members queried the impact of the displacement effect on air quality standards on roads outside of the Clean Air Zone. They requested that information be made available to show the current pollution levels at various monitoring points and for the modelled figures for future years to also be provided so that interested parties could assess the extent of any deterioration.

Answer – This data will be made available at the meeting via Pinpoint. We are not making it available publically because it is 'synthetic' data produced by the model and would create confusion with the actual monitoring data we already provide on the website. We haven't made this available in advance as the modelling work has continued to update this data and we want to share the most up to date information with Members at the meeting. This will show the original

monitored air pollution levels and the forecast pollution levels for our Hybrid option which has been slightly amended. Officers will explain the amendment verbally at the meeting.

3. Question/comments - The Board considered the impact of the proposed Arena in Filton and suggested that this should have been included in the modelling exercise, although they noted this was because Planning Permission had not been approved to date. Local ward Members wanted to know what the air quality impact would be in North Bristol if the Arena went ahead as displacement could make that area significantly worse.

Answer – A formal assessment would be required to take place ahead of a planning application and would be required to demonstrate that it can deliver effective park and ride/rail sites across the northern fringe of the City in order to deliver the modal share i.e. split of traffic between different modes, that are being relied upon to generate the traffic and air quality forecasts.

4. Question/comments - Under the proposals, drivers of newer Euro 6 'clean' diesel cars would be treated the same way as drivers of 'dirty' diesel vehicles, but the emissions of Euro 6 diesels were often lower than older petrol cars. Members suggested that blanket implementation of the ban was inappropriate when technology should exist to differentiate between vehicle type. Members felt this approach was unjust and would potentially penalise motorists who had acquired 'clean' diesel vehicles in recent years.

Answer – To be legally compliant with the Government air quality levels, we must reduce the amount of nitrogen dioxide (NO₂) in the city's air to levels set by the government – in the shortest possible time. While we know petrol cars also produce emissions, on average, petrol vehicle NO₂ emissions are far lower than diesel.

By manufacturer group, Euro 6 petrol vehicle NO₂ emissions for even the worst manufacturers are within 1.5 times the type-approval limit. However for diesel vehicles, even the best manufacturer group had Euro 6 NO₂ emissions of more than twice the type-approval limit, and all other manufacturer groups were at least four times the type-approval limit. Four manufacturer groups had average emissions of more than 12 times the type-approval limit. So by introducing a Diesel Ban Zone we will be able to improve air quality and reduce NO₂ as quickly as possible as per the legal direction from the Government.

5. Question/Comments - Financial assistance to business owners within the ban area was welcome, but many contractors who worked in central Bristol would travel in from the Greater Bristol area. Members recommended that a more inclusive solution be taken.

Answer – Through the work of the business case we are developing a set of exemptions, concessions and mitigations. In developing this list we will still be required to ensure that compliance is met within the timescale set by Government therefore will only be able to move forwards where they meet this criteria. In addition to this a financial support package i.e. loan/grant etc. is also being developed but the details and who it applies to are still being worked on and are yet to be finalised. All options are being considered and will continue to be developed as work towards the Full Business Case.

6. Question/Comments - The effectiveness of the diesel vehicle scrappage scheme was queried. Members were concerned that the Clean Air Plan proposals would not support all those who

needed assistance as appeared to be directed at people living within the ban areas and did not recognise that those who worked or had other reasons to travel to the area could be equally affected.

Answer – Officers are reviewing any proposed vehicle scrappage scheme alongside the viability of other schemes such as loans and grants. Currently all options are being considered and will continue to be developed and revised as work towards the Full Business Case is carried out. The models we do move forward with will support the change from more polluting vehicles in favour of cleaner vehicles and greener forms of transport to help clean the city's polluted air. There has been no decisions made about who the schemes will be available to and this will be considered in the modelling.

7. Question/Comment - The Board were advised that the First Bus fleet would be compliant by March 21, and that no other bus operators had taken up the funding opportunities offered to upgrade their vehicles. Members expressed concern that this made it harder for potential competitors to First Bus to enter the market and suggested that support to other bus providers be re-offered.

Answer - The support to Bus Operators was part of a Government programme entitled the Clean Bus Technology Fund (CBTF). There have been three phases of CBTF the first of which commenced in 2016. First Bus was the major applicant to this fund but three other companies were also awarded grants to bring vehicles up to Euro VI standard. Our proposals to Government propose providing further support for this.

8. Question/Comment - Members noted the proposed exemption for designated school buses but suggested that this be extended to include vehicles being used for school trips to visitor attractions in the city else the CAZ charge could make the excursions unviable, which would also impact on visitor numbers.

Answer –Officers are engaging with Coach Operators and have carried out engagement with them. Two Coach Summit meetings were also held in December and January. Our proposals have to balance offering exemptions against the imperative to meet the Government target to improve air quality. Officers know that emissions from buses and coaches are a key element in poor air quality so it is unlikely that we will be able to offer exemptions in the manner requested however are still looking at options that will support operators to be able to operate a cleaner fleet.

9. Question/Comment - Those areas that were already saturated with commuter parking were likely to find increased pressure from diesel drivers looking for parking spaces, which would produce further deterioration in air quality. Mitigation for those areas was essential.

Answer – Officers are currently mapping all known issues raised by both the Area Committees and wider general public against the boundaries of both CAZ zones. The purpose of this is to try and identify if there are any key themes or issues that could potentially arise and be exacerbated by the implementation of the proposed CAZ. Any proposals to mitigate any unintended consequences would then be included in our Full Business Case Clean Air Fund bid. We will continue to work with affected areas as the scheme is implemented to develop scheme to mitigate any impacts.

10. Question/Comment - Concern was expressed that no alternative options had been considered for spending £113m on improving air quality.

Answer – Bristol City Council is under a Government direction to deliver a scheme that improves air quality to comply with 40 micrograms/square metre in the shortest possible time.

In order to do this a significant amount of modelling has taken place to consider the most effective way to meet the legal direction by Government. The Hybrid scheme has shown that it addresses this direction and will reach compliance in the shortest time possible.

The scheme has been through both Strategic Outline Business Case assessment (see link below) where several options were considered, through to Outline Business Case where one final option was proposed, the Hybrid Option and accepted. Our approach has been and continues to be scrutinized by DEFRA who we are working with to develop the Full Business Case.

(<https://democracy.bristol.gov.uk/documents/s19804/Clean%20Air%20Plan%20-%20Cabinet%20Report%20and%20Appendices%20-%20Final%20with%20Early%20Measures%20Fund%20included%20-with%20legal.pdf>)

In light of member's comments at the Board meeting in October regarding the size of the Outline Business Case Cabinet report, number of appendices and the detailed technical nature of both, Officers confirm that a short plain English Summary of the Full Business Case will be presented with the Cabinet papers. This will accompany the full suite of Full Business Case documents required by Government and will be a short summary

11 Public Sector Equality Duties

Before making a decision, section 149 Equality Act 2010 requires that each decision-maker considers the need to promote equality for persons with the following "protected characteristics": age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, sex, sexual orientation. Each decision-maker must, therefore, have due regard to the need to:

- i) Eliminate discrimination, harassment, victimisation and any other conduct prohibited under the Equality Act 2010.
- ii) Advance equality of opportunity between persons who share a relevant protected characteristic and those who do not share it. This involves having due regard, in particular, to the need to --
 - remove or minimise disadvantage suffered by persons who share a relevant protected characteristic;
 - take steps to meet the needs of persons who share a relevant protected characteristic that are different from the needs of people who do not share it (in relation to disabled people, this includes, in particular, steps to take account of disabled persons' disabilities);
 - encourage persons who share a protected characteristic to participate in public life or in any other activity in which participation by such persons is disproportionately low.

- iii) Foster good relations between persons who share a relevant protected characteristic and those who do not share it. This involves having due regard, in particular, to the need to –
 - tackle prejudice; and
 - promote understanding.

A full Equality Impact Assessment was carried out for the Outline Business Case and this will be reviewed for the submission of our Full Business Case to Cabinet.

Appendices:

None

LOCAL GOVERNMENT (ACCESS TO INFORMATION) ACT 1985

Background Papers:

Overview and Scrutiny Management Board 30th January 2020



Report of: Andrea Dell/Edward Rowberry, Head of One City Office

Title: One City January 2020 Update

Ward: Citywide

Officer (s) Presenting Report: Andrea Dell and Edward Rowberry

Recommendation

This is an update report as part of the Overview and Scrutiny work programme for 2019–20. Members to note the report.

The significant issues in the report are:

For members to note the update requested on the One City initiative. This update includes:

- * Details of the progress made in 2019 under the One City initiative
- * An update on the 2020 One City Plan and the 2020 priorities
- * The work programme and resourcing arrangements for the City Office

A presentation has been requested by Overview and Scrutiny members for the meeting. This will expand upon this report using images and video material. This will be circulated in advance to members.



1. Summary

The One City initiative was first established in July 2016 with the formation of the City Office, designed to be a hub that brought together city partners to work together on city challenges. The rationale for the initiative was to:

- Provide a framework for city partners and city leaders from different sectors and organisations to come together regularly to share information and consider city challenges and opportunities in a holistic manner
- To try and bring together capacity to solve city challenges as a collective

Feedback from city partners was that there was a desire to create a meeting framework that brought people together regularly and also to create a shared vision through which strategies from different organisations and institutions could be aligned. This evolved into the One City Plan and the One City governance structure that were launched in January 2019.

This report provides further details on some of the key elements of One City in response to requests from overview and scrutiny members.

2. Context

2.1 [The One City Plan 2020](#)

This is a working document that is refreshed ever year. In January 2020 the second iteration was published, the first refresh of the document. The plan sets out an overarching vision for the city by 2050 underpinned by six themes, each of which has a timeline of activity setting out goals every year up until 2050. The goals are an attempt to sequence activity recognizing that issues such as carbon neutrality need to have activity occurring every year in order to achieve the end result of a carbon neutral city by 2030. Each year three of the goals are selected as priority projects and given additional support by the City Office.

Page 2 of the plan provides a succinct summary of what the plan is and is not which is a useful to understand the plan. It should be noted the plan is not a city council plan but a plan developed, delivered and refreshed by city partners.

The 2020 iteration of the plan contains the following new content from the 2019 version:

- Refreshed timelines; this has been particularly important with the environment timeline in order to bring all carbon neutral targets forward for 2030 (noting this is for the city, the city council has a target of 2025)
- A cycle of refresh that sets out how the City Office will approach refreshing the next iteration
- A section from the youth council and youth ambassadors from Babbassa setting out their vision for their future
- A section on the importance of culture to a city
- An update from each board on their reflections on 2019 and their priorities for 2020 and beyond

The plan can be downloaded from the One City website [here](#)

2.2 The One City Structure

The One City Plan provides an outline of the structure for One City which includes six thematic boards; a multi-board session where the chairs from each of the board meet informally once a quarter; an informal city leaders breakfast where representatives from different sectors and institutions in the city meet quarterly to talk about challenges/opportunities in the city; a city gathering that brings together a wide group of city partners twice a year to hear about city initiatives.

Overview and Scrutiny members have requested a summary of the arrangements for each of the boards and this is set out below. All information on the boards is available on the one city website [here](#). The title of each board listed below also contains a hyperlink that takes you to the relevant page on the website. Please note that only two of the boards have been established under the One City initiative; the other four were pre-existing and have agreed to become part of the One City structure.

- [Homes and Communities Board](#) – committee formed under previous administration – run as a democratic committee of the council with public forum, agenda and minutes available on the council’s website - has delegated decision making authority as set out in the council’s constitution but this is rarely exercised - chaired by Cllr Paul Smith, clerked by Democratic Services.
- [Health and Wellbeing Board](#) – statutory committee formed under 2012 in line with legislation – run as a democratic committee of the council with public forum, agenda and minutes available on the council’s website - has delegated decision making authority as set out in the council’s constitution but this is rarely exercised – co-chaired by Alison Bolam (CCG) and Cllr Helen Holland, clerked by Democratic Services. Membership by health partners is determined by legislation.
- [Learning City Partnership](#) - committee formed under previous administration – agenda and minutes available on the Learning City Partnership website - has delegated decision making authority as set out in the council’s constitution but this is rarely exercised - chaired by Cllr Anna Keen, clerked by Democratic Services. The Partnership wishes to review their arrangements for potential observers and transparency at their next meeting but must have due regard for the location of the meetings which move around school locations.
- [Environment Board](#) – formed in 2019 with the first meeting in July 2019 – meetings are open to the public with agenda and minutes available on the One City website - the board has no delegated decision making authority – co-chaired by Ann Cousins (Arup) and Mayor Marvin Rees, secretariat by Bristol Green Capital Partnership.
- [Economy Board](#) – formed in 2019 with the first meeting in September 2019 – has had two meetings and has agreed that meetings will be open to the public with agenda and minutes available on the One City website – the board has no delegated decision making authority – co-chaired by James Durie (Business West) and Cllr Craig Cheney, secretariat by Economic Development team and Business West.

- [Transport Board](#) – formed in 2018 as an evolution of the Mayor’s congestion task group – the board wishes to invite an observer from Scrutiny to attend meetings and for agendas and minutes to be available on the One City website - board has no delegated decision making authority – co chaired by Melanie Watson (Transport Focus) and Cllr Kye Dudd secretariat by First.
- All membership details and terms of reference are available online. Where boards are hosted on the council’s website there is a link from the One City website.

2.3 The City Office

The City Office acts as the enabling hub for the One City initiative. Its role includes helping to coordinate the production of the One City Plan, providing cross cutting strategy support to the One City structure, delivering the city gatherings, bringing together stakeholders and enabling the delivery of the one city goals and priority projects.

Overview and scrutiny members have requested details of the staffing costs to Bristol City Council of the City Office. These are set out below.

- Prior to May 2019 the City Office operated on a secondment basis with individuals being seconded in from different organisations across the city. The City Office had no budget at this time and any costs (for events, materials etc.) were met from the Mayor’s discretionary budget
- In February 2019 Full Council approved a one-year budget of £190k for the City Office and a £95k budget for the following three years (2020-2023). This budget funds a small core team and includes a small operating budget for production of materials like the One City Plan (printing and design costs) and the website.
- Recruitment for the City Office core team began in May 2019 and included:
 - 1 FTE - Head of City Office (currently job-shared one postholder starting in May and one in July)
 - 2x FTE – Operations and Stakeholder Managers (one postholder starting in June and one in July)
- In addition there is a 0.6x FTE SDG City Coordinator. This post is filled with a secondee from the University of Bristol and is funded in part by Bristol City Council, the British Council and the University of Bristol.
- All posts are on a secondment basis and were filled using a competitive recruitment process. All secondments run until July 17th 2020 at this time. Funding from this is to be met in part by the £95k for 2020-21 and discussions are underway with city partners about future support and funding arrangements.
- Periodically the City Office does require additional resources for the production of the One City Plan and the City Gatherings. These are met via the following:
 - One City Plan, website and dashboard – Bristol Design. This is an in-house service which is recharged on hourly basis. The costs for this are met from the City Office operating budget
 - City Gatherings – Admin and Business Support (ABS) colleagues, as part of the ABS service offered to all council teams, provide support to events on the day and carry out such activities as managing reception

- Development opportunities – at each gathering staff from within Policy, Strategy and Partnerships and the Mayor’s Office are approached to support the event on the day (managing the ICT, providing support to attendees) as part of a development opportunity.

Please note that Bristol City Council now issues City Office lanyards to a wide range of individuals or organisations who require regular access to City Hall but who are not BCC staff, councillors or one-off visitors. This includes for example Bristol Waste, Bristol Energy and the Housing Festival. The majority of these are not working in the City Office but the lanyards indicate they are City Partners.

2.4 Reporting on 2019

The City Office has produced an annual report that can be found [here](#)

This report sets out progress against each of the 2019 goals in the one city plan as well as other achievements and learning over the course of the year.

A selection of achievements for 2019 include:

- Launch of the first One City Plan and production and launch of the second One City Plan
- Prize winner for European Capital of Innovation
- Bristol City Council shortlisted for Local Government Chronicle Awards - One City part of the bid submissions
- Formation of the Economy Board, Environment Sustainability Board, Bristol Advisory Committee on Climate Change and the wider leadership network
- Best practice – requests and/or visits from Peterborough, Pittsburgh, Birmingham City Council, Los Angeles, ICELI, EUROCities, Seoul Metropolitan Government, City of Dublin, Bonn, HMG Cabinet Office, DifD, The British Council and The Local Government Association amongst others
- Motion approved by all local authorities at the LGA conference for further support for council’s to deliver the UN Sustainable Development Goals
- Production, in partnership with the Cabot Institute, of the second only SDG Voluntary Local Review in Europe and the only UK review and production of a toolkit for other cities to develop their own reviews. Bristol has been cited as global leader in this area. Only UK city to be part of HMG delegation to the UN
- Through the City Gatherings successful campaigns for fostering in Bristol resulting in a number of large businesses and institutions changing their policies to become fostering friendly and two week media campaign.
- Launch of the Period Friendly Bristol charity and the creation of a distribution network for donations of sanitary products in the city with an online app and associated educational programme
- Production of the a online dashboard facility to enable greater access to the One City Plan
- Delivery of three City Gatherings (including January 2020)

A video of the dashboard and Period Friendly Bristol will be shown at the overview and scrutiny meeting.

2.5 Work Programme for 2020

Each theme within the One City Plan has three goals every year (18 in total) and each year three of the goals are selected as priority projects and given additional support by the City Office. The Boards were asked to select one of their goals and present this at the City Gathering to be voted for. This year the following were chosen; two by the gathering and one by the city’s youth council and the youth ambassadors from Babassa.

CONNECTIVITY - CHOSEN BY YOUTH GROUPS Funding measures are explored to secure investment to develop mass transit systems, including underground and over-ground, and increased support for public transport, cycling and walking options, improving the movement of people across the city

ENVIRONMENT – VOTED FOR AT CITY GATHERING Ensure Bristol is accredited as a gold standard in the Sustainable Food City awards and establish a legacy programme

HOMES AND COMMUNITIES – VOTED FOR AT CITY GATHERING Build on and deliver city-wide interventions to tackle homelessness with a focus on reducing the number of families in temporary accommodation

The wider City Office work programme for 2020 is currently in development however it is broadly to include the following key areas:

- a) Support to ensure delivery of the ‘top three’ projects and the 2020 goals; developing SMART target for each goal and subsequent resourcing;
- b) One City Plan Refresh cycle; widening participation (e.g. Women’s Commission / Safeguarding Board/Community Development); strengthening sequencing and evidence base
- c) City Engagement Programme (as part of the above)
- d) Development of a set of City Values reporting back initial proposals in July
- e) Governance management –ongoing support and development of city leaders breakfasts, multi-board, and City Office drop-ins, with a specific goal on increasing diversity and transparency
- f) Securing additional funding and continuing to develop the operating model for City Office
- g) Providing support to production and delivery of the One City Climate Strategy and One City Inclusive Growth Strategy

Appendices:

All relevant documents are available online and hyperlinks have been included through-out the document.

LOCAL GOVERNMENT (ACCESS TO INFORMATION) ACT 1985

Background Papers:

None

Overview and Scrutiny Management Board

30th January 2020



Report of: Tim O’Gara, Service Director, Legal and Democratic Services

Title: Mayor’s Forward Plan (Standing Item)

Ward: City Wide

Recommendation

That the Board receive the current edition of the Mayor’s Forward Plan of Key Decisions to help inform the Scrutiny Work Programme.

Summary

The report provides the latest version of the Mayor’s Forward Plan

The significant issues in the report are:

The Board will wish to identify any forthcoming Key Decisions that will require input from Scrutiny.



Background

1. The Mayor's Forward Plan is published monthly to give notice of key decisions that will be considered by the Cabinet, Health & Wellbeing Board or Learning City Partnership Board. A key decision is defined as one which;

- Will result in expenditure of £500K or over
- Will result in savings of £500K or over
- Be significant in terms of its effects on communities living or working in two or more wards in the city

2. The Overview and Scrutiny Management Board (OSMB) will wish to review the list of forthcoming Key Decisions to ensure any relevant items can be considered by Scrutiny.

The latest version of the report can be found at appendix A.

LOCAL GOVERNMENT (ACCESS TO INFORMATION) ACT 1985

Background Papers: None.

Appendix A – Mayor's Forward Plan

Forward plan



THIS DOCUMENT GIVES NOTICE OF
ANTICIPATED KEY DECISIONS TO BE TAKEN
AT CABINET AND OTHER MEETINGS

This update published 6 January 2020

Democratic Services

Contact: Oliver Harrison, Democratic Services Officer, email: oliver.harrison@bristol.gov.uk

Tel: 0117 35 26162

BRISTOL CITY COUNCIL - FORWARD PLAN INDEX OF PROPOSED KEY DECISIONS

The Forward Plan gives notice of anticipated key decisions to be taken at Cabinet, Health and Wellbeing Board and Learning City Partnership Board meetings. It will be updated and published on the Council website www.bristol.gov.uk on a monthly basis.

Key Decision

Under the Council's constitution, the definition of a key decision is a decision which is likely to:

- 1) Result in expenditure of £500,000 or over.
- 2) Result in savings of £500,000 or over.
- 3) Be significant in terms of its effects on communities living or working in two or more wards in the city.

Non-key Decision

For additional information and completeness the Forward Plan also contains those items which are outside the definition of a key decision.

Cabinet Meetings

The Cabinet will normally meet on a Tuesday on a six weekly cycle. Meetings start at 4pm and are currently held at City Hall, College Green Bristol, BS1 5TR. Meetings of the Cabinet are open to the public with the exception of discussion regarding reports which contain exempt/confidential, commercially sensitive or personal information which will be identified in the Mayor's Forward Plan).

Reports submitted to the Mayor and Cabinet will be available on the council's website 5 clear working days before the date the decision can be made. If you would like a copy by email please contact democratic.services@bristol.gov.uk

Glossary:

HWB Health and Wellbeing Board

LCPB Learning City Partnership Board

APR15 Under the Council's Constitution if a key decision needs to be taken with less than 28 days' notice, it can still be taken under **APR15 – General Exception**, if it is impracticable to defer it until the next scheduled Cabinet meeting. The relevant Scrutiny Commission must be notified and the report published as part of the agenda 5 clear working days ahead of the Cabinet meeting

Description of Exempt Information :- England, Part 1 of Schedule 12A of the local Government Act 1972

1	Information relating to any individual.
2	Information which is likely to reveal the identity of an individual.
3	Information relating to the financial or business affairs of any particular person (including the authority holding that information).
4	Information relating to any consultations or negotiations, or contemplated consultations or negotiations, with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under the authority.
5	Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.
6	Information which reveals that the authority proposes (a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; Or (b) to make an order or direction under any enactment.
7	Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of a crime.

Cabinet Members

- Marvin Rees (Lab) - Mayor of Bristol
- Cllr Craig Cheney (Lab) – Designated Deputy Mayor (with special responsibility for Finance, Governance and Performance)
- Cllr Asher Craig (Lab) – Deputy Mayor (with special responsibility for Communities, Equalities and Public Health)
- Cllr Nicola Beech – Cabinet Member for Spatial Planning and City Design
- Cllr Kye Dudd (Lab) – Cabinet Member for Transport, Energy and the New Green Deal
- Cllr Helen Godwin (Lab) – Cabinet Member with responsibility for Women, Children and Families (Young People), and Lead Member for Children's Services
- Cllr Helen Holland (Lab) – Cabinet Member for Adult Social Care
- Cllr Anna Keen (Lab) – Cabinet Member for Education and Skills
- Cllr Paul Smith (Lab) – Cabinet Member for Housing
- Cllr Steve Pearce (Lab) – Cabinet Member for Waste, Commercialisation and Regulatory Services

The City Council's website www.bristol.gov.uk contains all supporting documents and decisions for formal meetings and lots more about the City Council.

Lead Officer	Title and summary of Decision	Meeting date	Decision taker	Scrutiny Remit
Guy Fishbourne guy.fishbourne@bristol.gov.uk	A Sport and Physical Activity Strategy for Bristol 2020 - 2025 To provide an update on the public consultation on the Sports and Physical Activity Strategy and to seek approval for the adoption of the strategy. Open	Cabinet 21 Jan 2020	Mayor	Communities Scrutiny Commission
Mike Jackson mike.jackson@bristol.gov.uk	Procurement of a contact to provide Storage Area Network To seek approval for the procurement for a storage area network replacement Part exempt 3	Cabinet 21 Jan 2020	Designated Deputy Mayor with responsibility for Finance, Governance and Performance	Resources Scrutiny Commission
Penny Fell penny.fell@bristol.gov.uk	South Bristol Sports Centre Reinstatement Tender - Phase 1 To seek approval for the award of a contract for the completion of Phase 1 of the enabling and reinstatement works at South Bristol Sports Centre. Part exempt 3	Cabinet 21 Jan 2020	Designated Deputy Mayor with responsibility for Finance, Governance and Performance	Resources Scrutiny Commission
Mike Jackson mike.jackson@bristol.gov.uk	Strategic Partnering Initiative To seek approval for the procurement and engagement of a strategic partner to assist in delivery of the council's capital programme.	Cabinet 21 Jan 2020	Designated Deputy Mayor with responsibility for Finance, Governance	Resources Scrutiny Commission

Lead Officer	Title and summary of Decision	Meeting date	Decision taker	Scrutiny Remit
	Open		and Performance	
Penny Fell penny.fell@bristol.gov.uk	<p>Bristol Holding Limited Group Company Business Plans 2020/21 - 2024/25</p> <p>To seek approval of the business plans in relation to Bristol Holding Company Ltd, Bristol Waste Company Ltd, Goram Homes Ltd and Bristol Energy Ltd</p> <p>Part exempt 3</p>	Cabinet 21 Jan 2020	Designated Deputy Mayor with responsibility for Finance, Governance and Performance	Resources Scrutiny Commission
Amanda Sharpe amanda.sharpe@bristol.gov.uk	<p>Re-procurement of the Run Bristol contract 2021-2026</p> <p>To seek approval for the re-procurement of the Run Bristol contract to deliver the Bristol 10k and Bristol Half Marathon mass-participation running events for 2021 – 2026.</p> <p>Part exempt 3</p>	Cabinet 21 Jan 2020	Designated Deputy Mayor with responsibility for Finance, Governance and Performance	Resources Scrutiny Commission
Mike Jackson mike.jackson@bristol.gov.uk	<p>Procurement of a IT Hardware and Consumables contract</p> <p>To seek approval for the award of a contract for the supply of IT hardware and associated consumables.</p> <p>Part exempt 3</p>	Cabinet 21 Jan 2020	Designated Deputy Mayor with responsibility for Finance, Governance and Performance	Resources Scrutiny Commission

Lead Officer	Title and summary of Decision	Meeting date	Decision taker	Scrutiny Remit
Stephen Peacock stephen.peacock@bristol.gov.uk	Temple Island - scheme content and development agreement To update on progress and seek approval for funding and to enter into conditional agreements with L&G based on the Heads of Terms. Part exempt	Cabinet 21 Jan 2020	Mayor	Growth and Regeneration Scrutiny Commission
Patsy Mellor patsy.mellor@bristol.gov.uk	WECA Transport Authority Integration Project To seek approval to transfer selected transport functions to WECA. Part exempt 3	Cabinet 21 Jan 2020	Cabinet Member with responsibility for Transport and Energy, the Green New Deal	Growth and Regeneration Scrutiny
Nuala Gallagher nuala.gallagher@bristol.gov.uk	Cultural Investment Programme To seek approval of new portfolio of organisations for “Imagination Funding” 2020-2022 and their annual funding allocation. Open	Cabinet 21 Jan 2020	Designated Deputy Mayor with responsibility for Finance, Governance and Performance	Resources Scrutiny Commission
Tim Borrett tim.borrett@bri	Q2 Performance Report To update Cabinet on the progress made against all Key Performance	Cabinet 21 Jan 2020	Designated Deputy Mayor with	Resources Scrutiny

Lead Officer	Title and summary of Decision	Meeting date	Decision taker	Scrutiny Remit
stol.gov.uk	Indicators and project measures for quarter 2 2019/20. Non Key Open		responsibility for Finance, Governance and Performance	Commission
Denise Murray denise.murray@bristol.gov.uk	Housing Revenue Account 2020/21 budget proposals Budget recommendations to Full Council. Open	Cabinet 21 Jan 2020	Designated Deputy Mayor with responsibility for Finance, Governance and Performance	Resources Scrutiny Commission
Denise Murray denise.murray@bristol.gov.uk	Budget for the Dedicated Schools Grant 2020/21 Budget recommendations to Full Council. Open	Cabinet 21 Jan 2020	Designated Deputy Mayor with responsibility for Finance, Governance and Performance	Resources Scrutiny Commission
Denise Murray denise.murray@bristol.gov.uk	Budget Recommendations to Full Council, including Treasury Management Strategy Budget recommendations to Full Council. Open	Cabinet 21 Jan 2020	Designated Deputy Mayor with responsibility for Finance, Governance and Performance	Resources Scrutiny Commission
Jan Cadby jan.cadby@brist	Q3 Corporate Risk Report To note the Corporate Risk Report for quarter 3.	Cabinet 21 Jan 2020	Designated Deputy Mayor with	Resources Scrutiny

Lead Officer	Title and summary of Decision	Meeting date	Decision taker	Scrutiny Remit
ol.gov.uk	Non Key Open		responsibility for Finance, Governance and Performance	Commission
Denise Murray denise.murray@bristol.gov.uk	Budget Monitoring Outturn report P9 To seek approval for the 2018/19 Period 9 finance report. Open	Cabinet 4 Feb 2020	Designated Deputy Mayor with responsibility for Finance, Governance and Performance	Resources Scrutiny Commission
Abigail Stratford abigail.stratford@bristol.gov.uk	Community Led Housing Land Disposal Policy & Self-Build Housing Land Disposal Policy - NEW ITEM To seek approval to adopt the Community Led Housing Land Disposal Policy & the Self-Build Land Disposal Policy for the disposal of Council-owned sites. Part exempt	Cabinet 4 Feb 2020	Cabinet Member with responsibility for Housing	Growth and Regeneration Scrutiny Commission
John Walsh john.walsh@bristol.gov.uk	Occupational Health (OH) and Employee Assistance Programme (EAP) procurement - NEW ITEM To seek approval to commission an Occupational Health and Employee Assistance Programme Provider. Open	Cabinet 4 Feb 2020	Designated Deputy Mayor with responsibility for Finance, Governance and Performance	Resources Scrutiny Commission

Lead Officer	Title and summary of Decision	Meeting date	Decision taker	Scrutiny Remit
Denise Murray denise.murray@bristol.gov.uk	Procurement of a replacement Revenues and Benefits software system and associated hardware - NEW ITEM To seek approval for procurement of a replacement software system for Revenues and Benefits function. Part exempt	Cabinet 4 Feb 2020	Designated Deputy Mayor with responsibility for Finance, Governance and Performance	Resources Scrutiny Commission
Christina Gray christina.gray@bristol.gov.uk	Re-Procurement of Domestic Abuse and Sexual Violence Services Contracts - NEW ITEM To seek approval for the re-procurement of the contracts for domestic and sexual violence services from 1st August 2021 for a period of 5 years. Open	Cabinet 4 Feb 2020	Deputy Mayor (with special responsibility for Communities, Equalities and Public Health)	Resources Scrutiny Commission
Richard Lowe richard.lowe@bristol.gov.uk	Battery Storage investment in City Hall - NEW ITEM To seek approval for reallocation of £356,000 from Solar Energy fund for investment in City Hall Battery Storage Project. Open	Cabinet 4 Feb 2020	Cabinet Member with responsibility for Transport and Energy, the Green New Deal	Growth and Regeneration Scrutiny Commission
Kate Murray k.murray@brist	Library Strategy - NEW ITEM To seek approval for publication of Library Strategy 2019-2024.	Cabinet 4 Feb 2020	Deputy Mayor (with special responsibility	Communities Scrutiny

Lead Officer	Title and summary of Decision	Meeting date	Decision taker	Scrutiny Remit
ol.gov.uk	Open		for Communities, Equalities and Public Health)	Commission
Jacqueline Miller jacqueline.miller@bristol.gov.uk	Enabling Housing Innovation for Inclusive Growth Grant Application and Partnership - NEW ITEM To seek approval to endorse the application for the enabling housing innovation for inclusive growth grant and the Council's involvement in the partnership. Part exempt 3	Cabinet 4 Feb 2020	Cabinet Member with responsibility for Housing, Cabinet Member with responsibility for Waste, Commercialisation and Regulatory Services	Growth and Regeneration Scrutiny Commission
Paul Barker Paul.barker@bristol.gov.uk	Heat Networks Special Purpose Vehicle To seek approval to set up a Special Purpose Vehicle to receive and spend government grant funding for heat networks. Part exempt	Cabinet 3 Mar 2020	Cabinet Member with responsibility for Transport and Energy, the Green New Deal	Growth and Regeneration Scrutiny Commission
Nuala Gallagher nuala.gallagher@bristol.gov.uk	Inclusive and Sustainable Economic Growth Strategy More information to follow. Non Key Open	Cabinet 3 Mar 2020	Mayor	Growth and Regeneration Scrutiny Commission

Lead Officer	Title and summary of Decision	Meeting date	Decision taker	Scrutiny Remit
Denise Murray denise.murray@bristol.gov.uk	Budget Monitoring Outturn report P10 More information to follow. Non Key Open	Cabinet 3 Mar 2020	Designated Deputy Mayor with responsibility for Finance, Governance and Performance	Resources Scrutiny Commission
Denise Murray denise.murray@bristol.gov.uk	Budget Monitoring Outturn report P11 More information to follow. Open	Cabinet 7 Apr 2020	Designated Deputy Mayor with responsibility for Finance, Governance and Performance	Resources Scrutiny Commission
Tim Borrett tim.borrett@bristol.gov.uk	Q3 Performance Report More information to follow. Non Key Open	Cabinet 7 Apr 2020	Designated Deputy Mayor with responsibility for Finance, Governance and Performance	Resources Scrutiny Commission
Tim Borrett tim.borrett@bristol.gov.uk	Bristol City Council Performance Framework 2020/21 To approve the Bristol City Council Performance Framework to be agreed for 2020/21. Non Key Open	Cabinet 7 Apr 2020	Designated Deputy Mayor with responsibility for Finance, Governance and Performance	Resources Scrutiny Commission
Tim Borrett	Bristol City Council Business Plan 2020/21	Cabinet	Designated Deputy	Resources

Lead Officer	Title and summary of Decision	Meeting date	Decision taker	Scrutiny Remit
tim.borrett@bristol.gov.uk	For Cabinet to note the Bristol City Council Business Plan 2020/21. Non Key Open	7 Apr 2020	Mayor with responsibility for Finance, Governance and Performance	Scrutiny Commission
Oliver Roberts oliver.roberts@bristol.gov.uk	Lawrence Weston Community Hub To consider development of a new build community and health hub in Lawrence Weston on Council owned land. Part exempt	Cabinet Before 5 May 2020	Deputy Mayor (with special responsibility for Communities, Equalities and Public Health)	Resources Scrutiny Commission
Mike Jackson mike.jackson@bristol.gov.uk	Clean Air Zone Full Business Case - NEW ITEM To seek approval for the full business case for the Clean Air Zone. Part exempt 3	Cabinet Before 5 May 2020	Mayor	Resources Scrutiny Commission
Pete Anderson peter.anderson@bristol.gov.uk	Connected City Project More information to follow. Part exempt 3	Cabinet Before 5 May 2020	Designated Deputy Mayor with responsibility for Finance, Governance and Performance	Growth and Regeneration Scrutiny Commission
Patsy Mellor	Waste Minimisation, Recycling and Waste Service	Cabinet	Cabinet Member with	Resources

Lead Officer	Title and summary of Decision	Meeting date	Decision taker	Scrutiny Remit
patsy.mellor@bristol.gov.uk	improvements To seek approval for policy and service improvements. Part exempt	Before 5 May 2020	responsibility for Waste, Commercialisation and Regulatory Services	Scrutiny Commission
Oliver Roberts oliver.roberts@bristol.gov.uk	The Future of Bristol's Cemetery and Crematorium provision More information to follow. Open	Cabinet Before 5 May 2020	Deputy Mayor (with special responsibility for Communities, Equalities and Public Health)	Growth and Regeneration Scrutiny Commission
Oliver Roberts oliver.roberts@bristol.gov.uk	Partial relocation and development of the Council's Bottle Yard Studios facility at Hawkfield Business Park More information to follow. Part exempt	Cabinet Before 5 May 2020	Designated Deputy Mayor with responsibility for Finance, Governance and Performance	Growth and Regeneration Scrutiny Commission
Stephen Peacock stephen.peacock@bristol.gov.uk	Acquisition of Land at Broomhill Road, Brislington More information to follow. Part exempt	Cabinet Before 5 May 2020	Cabinet Member with responsibility for Housing	Growth and Regeneration Scrutiny Commission
Ed Plowden	The Local Cycling and Walking Infrastructure Plan	Cabinet	Cabinet Member with	Growth and

Lead Officer	Title and summary of Decision	Meeting date	Decision taker	Scrutiny Remit
ed.plowden@bristol.gov.uk	More information to follow. Open	Before 5 May 2020	responsibility for Transport and Energy, the Green New Deal	Regeneration Scrutiny
Jacob Pryor jacob.pryor@bristol.gov.uk	Redcliffe Corridor More information to follow. Part exempt	Cabinet Before 5 May 2020	Cabinet Member with responsibility for Transport and Energy, the Green New Deal	Growth and Regeneration Scrutiny Commission
Lois Woodcock lois.woodcock@bristol.gov.uk	Property Strategy (Asset Management Plan) More information to follow. Open	Cabinet Before 5 May 2020	Designated Deputy Mayor with responsibility for Finance, Governance and Performance	Growth and Regeneration Scrutiny
Mark Williams Mark.williams@bristol.gov.uk	Members Parental Leave Policy To seek Cabinet approval for recommendation to Full Council for a Members' entitlement to maternity, paternity, shared parental and adoption leave and relevant allowances policy. Non Key Open	Cabinet Before 5 May 2020	Cabinet Member with responsibility for Children and Young People, and Lead Member for Children's Services	Adults, Children and Education Scrutiny Commission
Nuala Gallagher	Enterprise Zone Update	Cabinet	Designated Deputy	Growth and

Lead Officer	Title and summary of Decision	Meeting date	Decision taker	Scrutiny Remit
nuala.gallagher@bristol.gov.uk	More information to follow. Open	Before 5 May 2020	Mayor with responsibility for Finance, Governance and Performance	Regeneration Scrutiny Commission
Stephen Peacock stephen.peacock@bristol.gov.uk	Housing Infrastructure Fund More information to follow. Open	Cabinet Before 5 May 2020	Cabinet Member with responsibility for Housing	Growth and Regeneration Scrutiny Commission
Jacqui Jensen Jacqui.Jensen@bristol.gov.uk	SEND Top Up Processes and Procedures Review More information to follow. Open	Cabinet Before 5 May 2020	Cabinet Member with responsibility for Education and Skills	Adults, Children and Education Scrutiny Commission

Overview and Scrutiny Management Board

30th January 2020



Report of: Tim O’Gara, Service Director, Legal and Democratic Services

Title: Scrutiny Work Programme – 2019/ 2020 (Standing Item)

Ward: City wide

Recommendation:

The Overview and Scrutiny Management Board (OSMB) are asked to note the Scrutiny work programme which was unanimously agreed at the workshop on the 6th June 2019.



Context

1. At the Scrutiny workshop on the 6th June 2019 Members were presented with a range of potential scrutiny items and a variety of background information. Members discussed and created a work programme, supported by senior officers from each directorate and scrutiny policy advisors.

1.1 The work programme is presented by Scrutiny Commission: OSM, People, Communities, Resources & Growth & Regeneration.

1.2 Scrutiny Chairs can agree necessary changes to individual work programmes when required.

Next Steps

2. As the parent committee with overall responsibility for scrutiny, the OSMB will receive the work programme as a standing item at each meeting.

Financial Implications

3. Not applicable

Legal Implications

4. Legal Services will be consulted on aspects of the work programme as appropriate

Public Sector Equality Duties

5. The Scrutiny function plays an important part in assisting the Council in meeting its public sector equality duties and ensuring that the views of different communities and members of the public are taken into account in the development and delivery of services. Scrutiny work streams need to ensure that assessments of equalities impacts are an integral part of their work both in terms of scoping topics, gathering evidence and formulating recommendations.

Appendices

Appendix A – Work Programme

Appendix B – Inquiry Days & Evidence Gathering Session

LOCAL GOVERNMENT (ACCESS TO INFORMATION) ACT 1985

Background Papers: None.

Scrutiny Work Programme 2019 / 2020

People Scrutiny Commission	Communities Scrutiny Commission	Growth and Regeneration Scrutiny Commission	Resources Scrutiny Commission	Overview & Scrutiny Management Board
July 2019				
2pm, Thursday 18th July	2pm, Thursday 24th July	6pm, Tues 23rd July (WECA Briefing beforehand)		6pm, 17th July (MQT 5pm)
Annual Business Report	Annual Business Report	Annual Business Report		Performance Report (Q4)
Performance Report (Q4)	Performance Report (Q4)	Performance Report (Q4)		Risk Report (Corporate)
Transition Support for Disabled Young People	Parks and Green Spaces Strategy (possibly allotments)	School Streets and No-idling		Clean Air Plan
SEND Standing Item -> SEND Strategy	Crime and Disorder - Crime and ASB performance	Public Transport including 'Transport Authority and Governance', Bus Strategy, Bus Deal, real-time information, and future mobility		BREXIT Preparedness Report
Better Lives – focus on working age adults	Waste – recycling and reuse; waste minimisation; clean Streets and enforcement (including graffiti update).	Multimodal Transport (including mass transit and rail, interchanges, ticketing)		Work Programme – including Scrutiny Inquiry Days and Task and Finish Groups
				Budget Scrutiny Process Confirmation
				BCC Thematic Boards
				Health Sub-Committee Terms of Reference
				Temple Island - update on proposals and disposal arrangements
August 2019				
				3pm - 14th August
				Companies Performance
September 2019				
		6pm, Thurs, 26th September	4pm, Weds 18th September	Sept TBC – Post Cabinet Dispatch
		Performance Report (Q1)	Annual Business Report	Air Quality (Cabinet Report)

People Scrutiny Commission	Communities Scrutiny Commission	Growth and Regeneration Scrutiny Commission	Resources Scrutiny Commission	Overview & Scrutiny Management Board
		Assets Strategy	Performance Report (Q1)	
		Update on the Mayor's Climate Emergency Action Plan	Finance Monitoring Reports	
		Local Plan (responses to May 2019 public consultation)	IT Transformation Programme To include External Auditor	
		Bristol Harbour Review	Financial Debt / Arears across the council	
			Commercialisation and Innovation – general overview	
			Investment in Regional Community Bank and City Fund – questions only	
			Annual Business Report	
Page 6	October 2019			
	5pm, Monday 14th October	5pm, Thursday 10th October		3pm Thurs 31st October
				6pm, Wed 30th October
	Performance Report (Q1)	Performance Report (Q1)		Finance Monitoring Report
	SEND Standing Item -> SEND OFSTED Inspection/ Improvement plan	Libraries - Update		Legal Services - Service Plan and Draft Strategy
	Contextualised Safeguarding	Neighbourhood Enforcement		Clean Air Plan
	Strengthening Families Programme	Risk Report (Corporate)		Collection Fund / Financial Surplus/Deficit Report
	Risk Report (Corporate)			Council Tax Base Report
			Report from Financials T&F Group	
			Risk Report (Corporate)	
November 2019				

People Scrutiny Commission	Communities Scrutiny Commission	Growth and Regeneration Scrutiny Commission	Resources Scrutiny Commission	Overview & Scrutiny Management Board
2pm, Thursday 28th November		6pm Thurs, 14th Nov MEETING POSTPONED		
Performance Report (Q2)				
Thrive update				
Substance Misuse Strategy development				
Domestic Violence and Sexual Abuse commissioning				
December 2019				
Page 40			3pm, Weds 18th December	5pm Weds, 18th December
			Performance Report (Q2) - TO NOTE	Performance Report Q2
			Finance Monitoring Report P7 - TO NOTE	Risk Report
			University Buildings and Business Rates	Housing Company Business Plan
			Report of Financial T&F Group	Energy Company Business Plan
			Commercialisation and Innovation (Information Item)	Bristol Waste Company Business Plan
			Contract Management	
			Agile Working ICT Report	
January 2020				
10am Mon 27th January	10am Mon 27th January	6pm, 9th January 2020		10am, Tue 28th January
Keeping Bristol Safe - new governance arrangements and remit. Joint session with Communities Scrutiny Commission	Keeping Bristol Safe - new governance arrangements and remit. Joint session with People Scrutiny Commission	Performance Report (Q2)		High Streets Inquiry Day

People Scrutiny Commission	Communities Scrutiny Commission	Growth and Regeneration Scrutiny Commission	Resources Scrutiny Commission	Overview & Scrutiny Management Board
	Housing Lettings Review	Corporate Risk Report		
	Performance Report (Q2)	DRAFT Corporate Property Strategy		5pm, 30th January 2020
	Student Impact on Communities	Update on the Mayor's Climate Emergency Action Plan (TBC)		One City Plan – annual report
		Developing the One City Climate Strategy		One City Plan – progress update
		Temple Island Regeneration Approach		Clean Air Zone Update

February 2020

12:30pm, Mon 3rd February		13th February, 6pm <i>(Member visit to Temple Meads in advance of meeting)</i>	4pm, Thurs 6th February	OSMB Workshop: Business Plans and Performance Framework – Date TBC
Page 41 STED/CQC report		Temple Meads and St Philips Master Plan To include Temple Quarter Enterprise Zone	Budget Scrutiny Meeting	
		Bristol Local Flood Risk Management Strategy, including River Avon Flood Strategy	Information Management Strategy (TBC)	
1:30pm, Mon 3rd February		City Centre Framework		
SEND Evidence Day				
10am, Thursday 27th February				
Hospital Education (SEND) Strategy for Inclusion				
Fixed Term Exclusions Vulnerable Person's Resettlement Scheme				
SEND Evidence Day recommendations				

Items to be Scheduled				
	10am, Thursday 12th March			5pm, 2nd March 2020
	Risk Report			City Leap
	Performance Report (Q3)			Business Plans and Performance Framework
	Community strategy, including community partnerships / Area Committees			
	Bristol Impact Fund (funding for the voluntary sector)			
Items to be Scheduled				
Page 42	Sports Strategy briefing Community Safety Partnership / Crime and Disorder briefing: To inform for December CSC (new structure – new governance arrangements and what is the remit).			
	Performance criteria for waste – possible T&F			
	Parks commercialisation			
	Waste			